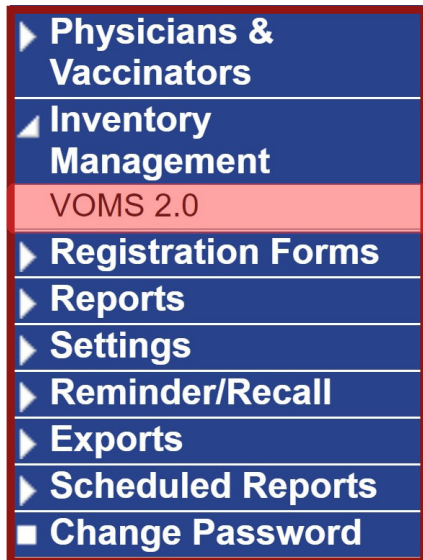


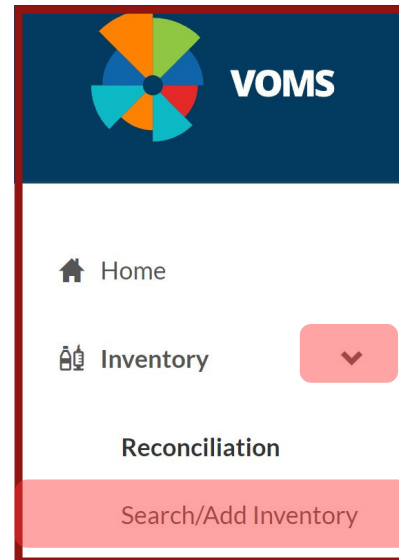
How to Edit COVID-19 Lot Number Expiration Dates After Receiving an Order in VOMS 2.0



Step 1: In ASIIS, go to Inventory Management, then click VOMS 2.0.



Step 2: Click the Inventory tab, then select the Search/Add Inventory.



Step 3: Enter the lot number in the Lot #: search box and the lot number will populate below the search criteria. Then select the lot number by clicking view.

Search:

Vaccine: Facility:

Lot #: Funding Source: Product Name:

Status: ☒ All ☐ Active ☐ Inactive Inactive Reason:

Search Results

Vaccine	Lot #	Expiration Date	Funding Source	Facility	Inactive
Covid-19, Mrna, Lnp-S, Pf, 100 Mcg/ 0.5 MI Dose Moderna Covid-19 Vaccine (10pack-10dose Vials) (100 Doses) (80777-0273-99) MOD 100 pack - VIALS NDC: 80777-0273-99	FAKE1234	02/17/2022	PAN	Happy Tests	

Viewing 1 - 1 out of 1 Entries

Displaying 10 Results per Page

How to Edit COVID-19 Lot Number Expiration Dates After Receiving an Order in VOMS 2.0



Step 4: Press edit on the bottom right hand corner of the lot number maintenance screen.

Vaccine: Covid-19, Mrna, Lnp-s, Pf, 100 Mcg/ 0.5 MI Dose (Moderna Covid-19 Vaccine (10pack-10dose Vials) (100 Doses) (80777-0273-99), NDC: 80777-0273-99 - 100 VIALS

Facility: Happy Tests Funding Source: PAN

Lot #: FAKE1234 Exp Date: 02/17/2022

Total Doses	Available	Wasted And Returned	Wasted And Disposed	Outbound	Used	Corrected (+)	Corrected (-)
1	-1	0	0	0	2	0	0

Inactivate: ☐ Inactive Reason: Select Inactivation Reason

VIEW LOT HISTORY BACK **EDIT**

Step 5: Edit the lot number expiration to the appropriate date. (Please refer to the manufacturer specific websites to generate the correct expiration date for each lot number). Once the expiration date is correct, press Save.

Vaccine: Covid-19, Mrna, Lnp-s, Pf, 100 Mcg/ 0.5 MI Dose (Moderna Covid-19 Vaccine (10pack-10dose Vials) (100 Doses) (80777-0273-99), NDC: 80777-0273-99 - 100 VIALS

Facility: Happy Tests Funding Source: PAN

Lot #: FAKE1234 Exp Date: 02/17/2022

Total Doses	Available	Wasted And Returned	Wasted And Disposed	Outbound	Used	Corrected (+)	Corrected (-)
1	-1	0	0	0	2	0	0

Inactivate: ☐ Inactive Reason: Select Inactivation Reason

ADJUST

VIEW LOT HISTORY CANCEL **SAVE**

Please note: No other information should ever be altered in this screen. Please double check you are only changing incorrect expiration dates for COVID-19 vaccines.

602-364-3899

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<https://azdhs.gov/vfc>

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